



EMPLOYMENT OPPORTUNITY

Urban Wood Rescue Technician

Reports to Director of Urban Wood Utilization

Position summary

In conjunction with Director of Urban Wood Utilization, the Urban Wood Rescue technician will perform activities for the Urban Wood Rescue program. Working closely with the director, they will conduct yard, milling and drying operations, provide safety training and enforcement, conduct sales, and guide project management. The Urban Wood Rescue technician is responsible for running saws, forklifts, mills, kilns and other equipment. They will ensure work is completed on time, and that all yard and program operations are safe, efficient, and of high quality. As part of the Urban Wood Rescue team, the Urban Wood Rescue technician interacts with and educates customers, and provides high quality customer service.

About the Sacramento Tree Foundation

The Tree Foundation is a nonprofit organization with a mission to grow thriving communities through stewardship of our urban forest. Since 1982, we have planted over one million trees throughout the Sacramento region, and we continue to plant over 10,000 every year. Knowing the profound health, environmental, and economic benefits of trees, we envision an urban forest canopy that benefits the entire region and every neighborhood, especially those that historically have been underserved and under-canopied. Learn more at www.sactree.com.

Principle duties

YARD MANAGEMENT

1. Receives materials and goods, conducts loading and unloading activities
2. Examines logs and rough lumber to determine condition to decide best lumber cuts to carry out
3. Moves, sorts, stacks and stickers lumber
4. Monitors movement and condition of lumber
5. Inventories, measures, and records log and lumber dimensions
6. Loads/unloads kilns
7. Operates kilns, mills, planers, saws, and other woodworking tools and equipment
8. Maintains equipment and tools
9. Ensures all safety policies and procedures are followed at all times
10. Maintains cleanliness of yard including sweeping, shoveling, and disposing of sawdust and debris

ADMINISTRATIVE

1. Conducts various administrative and sales processes
2. Answers phones and responds to customer inquiries
3. Interacts with and educates customers, provides high quality customer service
4. Helps train interns and volunteers
5. Inputs data into inventory management and point sales systems
6. Contributes to organizational and programmatic projects, as required
7. Other duties as assigned

Qualifications & experience

PREFERRED

- 1+ years of experience general labor duties in an outdoor setting
- Familiarity with the lumber or tree care industries
- Knowledge of wood characteristics
- Experience with heavy equipment such as forklift
- Formal chainsaw training and experience
- Experience with non-profit organizations
- Bilingual abilities are desired but not required

REQUIRED

- Familiar with technology including Microsoft Office suite (Excel, Word, SharePoint, Teams), email, smart phones, tablets and related applications/programs
- Excellent verbal and written communication skills
- Excellent customer service skills
- Ability to perform basic mathematics, strong record keeping and organizational skills
- Flexibility to adjust to changing schedules and priorities
- Ability to follow directions and work under minimum supervision
- Must be comfortable taking initiative but also act in a supporting role
- Comfortable working as part of a team
- Must be culturally competent with an approach that is appreciative, affirming, and inclusive of all backgrounds

Supervisory responsibilities

This position does not have a formal supervisory role.

Working conditions

Must be able to perform physical labor that requires frequent bending and use of arms, hands, legs, and upper body; heavy lifting up to 70 pounds will be required; must be able to stand, walk, and work safely on uneven terrain for six to ten hour shifts; must be able to work in a production environment with wood particles, dust, and other debris in the air. This position is located at the Urban Wood Rescue yard, located at 6045 Midway Street (Depot Park) in Sacramento, CA.

COVID-19 policy

In order to provide and maintain a safe and healthy workplace, The Sacramento Tree Foundation has adopted a policy to protect the health and well-being of our employees, their families, our customers, and visitors from infectious exposures that may be mitigated through an effective vaccination program. This policy applies to all employees and board members. When participating at Sacramento Tree Foundation in-person meetings, events or in-person work, all staff and board must meet the following criteria: Be vaccinated with an approved COVID-19 vaccination (A person is considered fully vaccinated two weeks after receiving the second dose of a two-dose vaccine or one dose of a single-dose vaccination) OR receive a negative COVID-19 test 48 hours prior to the Tree Foundation event.

Compensation

This is a full-time, at-will, non-exempt position. Pay is \$19.00/hour, plus benefits including health care, dental, and vision coverage (including for dependents), 13 days PTO increasing with tenure, a generous number of paid holidays, 403(b) retirement plan with 1% employer contribution, EAP, life insurance, and professional development budget.

Application procedure & timeline

Email resume and cover letter to hr@sactree.com.

Inclusivity statement

The Sacramento Tree Foundation is proud to be an Equal Employment Opportunity employer. We do not discriminate on the basis of race, color, religion, marital status, age, national origin, ancestry, physical or mental disability, medical condition, pregnancy, genetic information, gender, sexual orientation, gender identity or expression, veteran status, or any other status protected under federal, state, or local law.

We are committed to the full inclusion of all qualified individuals. As part of this commitment, the Tree Foundation will ensure that persons with disabilities are provided reasonable accommodations. If reasonable accommodation is needed to participate in the job application or interview process, to perform essential job functions, and/or to receive other benefits and privileges of employment, please contact us at hr@sactree.com or (916) 924-8733.